

**Family to Family Counseling Services**  
**4110 NE 122<sup>nd</sup> Ave, Suite 102 Portland OR 97230**

**INTAKE INFORMATION:**

Services can not be rendered without the bold information being filled out correctly.

Client's Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Age: \_\_\_\_\_ Birth date: \_\_\_\_\_ Marital Status: \_ Gender: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_ Zip Code: \_\_\_\_\_  
Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
May we leave a message for you at home: \_\_\_\_\_ work? \_\_\_\_\_  
Email: \_\_\_\_\_

Spouses' Name: \_\_\_\_\_ (if applicable)  
Age: \_\_\_\_\_ Birth date: \_\_\_\_\_ Marital Status: \_ Gender: \_\_\_\_\_  
Address if different from above: \_\_\_\_\_  
Telephone: \_\_\_\_\_ May I leave a message: \_\_\_\_\_  
Email: \_\_\_\_\_

In the case that client is a minor, please state parent's name(s):  
Mother: \_\_\_\_\_ Father: \_\_\_\_\_  
Living Situation: \_\_\_\_\_  
Others living at home (ages): \_\_\_\_\_  
\_\_\_\_\_

**INSURANCE INFORMATION:**

Name of Insured Subscriber: \_\_\_\_\_ DOB (if different from above): \_\_\_\_\_  
Employer: \_\_\_\_\_  
Insurance Company: \_\_\_\_\_ Phone #: \_\_\_\_\_ Billing ID: \_\_\_\_\_  
Insurance ID Number: \_\_\_\_\_ Group Number \_\_\_\_\_  
Billing address: \_\_\_\_\_ City/St/Zip: \_\_\_\_\_

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**CREDIT CARD INFORMATION:**

I, \_\_\_\_\_, authorize \_\_\_\_\_ to charge my credit card for professional services as follows:  
Please Initial: \_\_\_\_\_  
\_\_\_\_\_ Recurring charges for services in the amount of \$ \_\_\_\_\_ per visit.  
\_\_\_\_\_ I understand and agree that my card will be charged a fee of \$65 for cancellations with less than 24 hours' notice and for appointments I miss without notice as agreed to and signed in the Client Consent and Disclosure Form.  
\_\_\_\_\_ This form is valid for one year unless I cancel the authorization in writing. I will not dispute charges ("charge back") for session I have received or appointments I missed according to the above policy.

Visa                       MasterCard                       Debit Card

Card #: \_\_\_\_\_ Expiration date: \_\_\_\_\_ Security Code: \_\_\_\_\_

Name as printed on Card: \_\_\_\_\_

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SYMPTOMS:**

Please check all of the behaviors and symptoms that you consider problematic:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Distractibility           | <input type="checkbox"/> Change in appetite             | <input type="checkbox"/> Suspicion/paranoia             |
| <input type="checkbox"/> Hyperactivity             | <input type="checkbox"/> Lack of motivation             | <input type="checkbox"/> Racing thoughts                |
| <input type="checkbox"/> Impulsivity               | <input type="checkbox"/> Withdrawal from people         | <input type="checkbox"/> Excessive energy               |
| <input type="checkbox"/> Boredom                   | <input type="checkbox"/> Anxiety/worry                  | <input type="checkbox"/> Wide mood swings               |
| <input type="checkbox"/> Poor memory/confusion     | <input type="checkbox"/> Panic attacks                  | <input type="checkbox"/> Sleep problems                 |
| <input type="checkbox"/> Seasonal mood changes     | <input type="checkbox"/> Fear away from home            | <input type="checkbox"/> Nightmares                     |
| <input type="checkbox"/> Sadness/depression        | <input type="checkbox"/> Social discomfort              | <input type="checkbox"/> Eating problems                |
| <input type="checkbox"/> Loss of pleasure/interest | <input type="checkbox"/> Obsessive /compulsive behavior | <input type="checkbox"/> Gambling problems              |
| <input type="checkbox"/> Hopelessness              | <input type="checkbox"/> Relationships (marital)        | <input type="checkbox"/> Computer addiction             |
| <input type="checkbox"/> Thoughts of death         | <input type="checkbox"/> Aggression/fights              | <input type="checkbox"/> Pornography                    |
| <input type="checkbox"/> Self-harm behaviors       | <input type="checkbox"/> Frequent arguments             | <input type="checkbox"/> Parenting                      |
| <input type="checkbox"/> Crying spells/tearfulness | <input type="checkbox"/> Irritability/anger             | <input type="checkbox"/> Sexual                         |
| <input type="checkbox"/> Loneliness                | <input type="checkbox"/> Homicidal thoughts             | <input type="checkbox"/> Relationship                   |
| <input type="checkbox"/> Low self-worth            | <input type="checkbox"/> Flashbacks                     | <input type="checkbox"/> Work/school                    |
| <input type="checkbox"/> Guilt/shame               | <input type="checkbox"/> Hearing voices                 | <input type="checkbox"/> Alcohol/drug use               |
| <input type="checkbox"/> Fatigue                   | <input type="checkbox"/> Visual hallucinations          | <input type="checkbox"/> Recurring, disturbing memories |
| <input type="checkbox"/> Other: _____              | <input type="checkbox"/> Grief                          | <input type="checkbox"/> Self-injury                    |

**Medical Conditions (X all that apply)**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Asthma                  | <input type="checkbox"/> Diabetes (not insulin dependent) | <input type="checkbox"/> Lupus                         |
| <input type="checkbox"/> Brain damage            | <input type="checkbox"/> Neurological Impairment          | <input type="checkbox"/> Fibromyalgia                  |
| <input type="checkbox"/> Migraine Headaches      | <input type="checkbox"/> Cancer                           | <input type="checkbox"/> Heart Condition (significant) |
| <input type="checkbox"/> Multiple Sclerosis      | <input type="checkbox"/> Chronic Fatigue Syndrome         | <input type="checkbox"/> Hypertension                  |
| <input type="checkbox"/> Possible Blood Dichasia | <input type="checkbox"/> Crohn's Disease                  | <input type="checkbox"/> Irritable Bowel               |
| <input type="checkbox"/> Pregnancy               | <input type="checkbox"/> Diabetes                         | <input type="checkbox"/> Liver Disease                 |
| <input type="checkbox"/> Thyroid Condition       |   |  |

How important are spiritual matters to you?  Not at all  Little  Somewhat  Very much

Would you like spiritual/religious beliefs to be incorporated into you counseling?  Yes  No

Have you ever had any type of counseling prior to this time? Yes: \_\_\_ No: \_\_\_ If Yes, please explain: \_\_\_\_\_

What the experience was like for you? \_\_\_\_\_

Have you or any of your immediate family ever seriously considered or attempted suicide? Yes: \_\_\_ No: \_\_\_

If Yes, please explain: \_\_\_\_\_

**RISK ASSESSMENT (Current):**

Are you currently at risk to harm yourself (self-injurious behavior or suicide)?  Yes  No

Are you currently at risk to harm others (homicide, physical abuse)?  Yes  No

Are you currently at risk to be harmed by another person (physical abuse)?  Yes  No

Relevant family history (Past and present use of the following):

Cigarettes: \_\_\_\_\_ Alcohol: \_\_\_\_\_ Illicit Drugs: \_\_\_\_\_

Prescription and over the counter drugs: \_\_\_\_\_

Legal, family, occupation, physical problems due to substance abuse: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Telephone: \_\_\_\_\_

Primary Care Physician Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

**FAMILY DETAILS:**

Please list the name, sex, birth date and age of each child presently living in the home:

Name	Sex	Birthday	Age
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please list the name, sex, birth date and age of each child presently living outside the home:

Name	Sex	Birthday	Age
_____	_____	_____	_____
_____	_____	_____	_____

Quality/age of relationships with:

Mother: \_\_\_\_\_ Father: \_\_\_\_\_ Stepmother: \_\_\_\_\_  
Stepfather: \_\_\_\_\_ Siblings: \_\_\_\_\_  
(Siblings) \_\_\_\_\_  
Spouse/Partner: \_\_\_\_\_ Children: \_\_\_\_\_  
\_\_\_\_\_

Have you or any of your immediate family ever seriously considered or attempted suicide? Yes: \_\_\_ No: \_\_\_

If Yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you or any member of your family ever been hospitalized for a mental health condition? Yes: \_\_\_ No: \_\_\_

If Yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**INTAKE QUESTIONS:**

Describe the problem(s) that brought you here today/ why now (Include any prior history of counseling for mental health, alcohol or other drug problems): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How long has this been going on? \_\_\_\_\_

Which of these problems are you primarily responsible for and which are the responsibility of other persons? \_\_\_\_\_

Who are these other persons? \_\_\_\_\_

What have you tried in the past to resolve this problem? \_\_\_\_\_

Was it helpful? \_\_\_\_\_

What are effective coping strategies that you've learned? \_\_\_\_\_

What strengths, talents, skills do you bring to the counseling process? \_\_\_\_\_

What do you hope to achieve through our time together? \_\_\_\_\_

***Couples Counseling Questions:***

How long have you and your partner been together? In what form (i.e. married, dating, living together)? \_\_\_\_\_

What initially attracted you to each other? How did you decide to get married or live together? \_\_\_\_\_

What do you find most fulfilling about your relationship? \_\_\_\_\_

What was the very beginning of your relationship like? How long did this phase last? \_\_\_\_\_

What was the first disillusionment? What happened and how did you resolve it? \_\_\_\_\_

When do you feel least fulfilled in your relationship? \_\_\_\_\_

When do you feel most fulfilled in your relationship? \_\_\_\_\_

In what significant ways are the two of you similar? \_\_\_\_\_

In what significant ways are the two of you different? \_\_\_\_\_

What methods have you worked out to accommodate or compromise on your differences? \_\_\_\_\_

Do you spend time in activities away from your partner? If so, how often? \_\_\_\_\_

Do you spend time alone with people who are not mutual friends? Does this create conflict in your relationship? \_\_\_\_\_

How comfortable are you doing activities away from your partner? How comfortable are you with your partner doing things away from you? \_\_\_\_\_

How safe do you feel expressing your innermost thoughts and feelings to your partner? \_\_\_\_\_

How do you ask for emotional support from your partner when you are feeling vulnerable? Do you expect to get it? \_\_\_\_\_

Would your partner say that you are emotionally responsive to his / her vulnerability? Explain. \_\_\_\_\_

Do you take an active, energetic role in nourishing the relationship/ Does your partner do the same? How? \_\_\_\_\_

Do you support your partner's development as an individual? How (give example)? \_\_\_\_\_

Do you support his/her growth as an individual even when you don't agree? How (give example)? \_\_\_\_\_

How much do you believe your partner is giving to the relationship (i.e., 100%; 50%; 45%) \_\_\_\_\_

Do the two of you have joint commitments to projects, work activities, or social causes? If so, what? \_\_\_\_\_

Did you deliberately decide to create something together in one of these areas? \_\_\_\_\_

Does this project seem to add or distract from the bond between you? \_\_\_\_\_

If your relationship were a drama, movie, or book, what would it be titled? How would it end? \_\_\_\_\_

***Mental Health Assessment***

Appearance  casual dress, normal grooming and hygiene  other (describe):

Attitude  calm and cooperative  other (describe):

Behavior  no unusual movements or psychomotor changes  other (describe):

Speech  normal rate/tone/volume w/out pressure  other (describe):

Affect  reactive/mood congruent  labile  tearful  blunted  normal  depressed  Constricted  flat  other (describe):

Mood  euthymic  irritable  elevated  anxious  depressed  other (describe):

Orientation Oriented:  time  place  person  self  other (describe):

Memory/Concentration  short term intact  long term intact  distractible/inattentive  other (describe):

Insight/Judgement  good  fair  poor

Thought Processes  goal-directed and logical  disorganized  other (describe):

Thought Content **Suicidal** ideation:  None  Passive  Active **Homicidal** ideation:  None  Passive  Active  
If active: plan:  Yes  No If active: plan:  Yes  No  
intent:  Yes  No intent:  Yes  No  
means:  Yes  No means:  Yes  No  
 delusions  phobias  other (describe):

***DIAGNOSIS CODE AND SESSION TYPE:***

Individual (up to 60 minutes) (90834)  Family Therapy with Client (90847)  Diagnostic Interview (90791)  
 Family without Client (90846)  Group Therapy (90853)

***TREATMENT PLAN***

**PRIORITIZED PROBLEMS:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**GOALS:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Does patient understand proposed treatment plan?  Yes  No

If "no", please explain: \_\_\_\_\_

**Therapist Notes:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Adverse Childhood Experience (ACE) Questionnaire Finding your ACE Score

### While you were growing up, during your first 18 years of life:

1. Did a parent or other adult in the household **often** ...  
Swear at you, insult you, put you down, or humiliate you?  

**or**

Act in a way that made you afraid that you might be physically hurt?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
2. Did a parent or other adult in the household **often** ...  
Push, grab, slap, or throw something at you?  

**or**

**Ever** hit you so hard that you had marks or were injured?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
3. Did an adult or person at least 5 years older than you **ever**...  
Touch or fondle you or have you touch their body in a sexual way?  

**or**

Try to or actually have oral, anal, or vaginal sex with you?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
4. Did you **often** feel that ...  
No one in your family loved you or thought you were important or special?  

**or**

Your family didn't look out for each other, feel close to each other, or support each other?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
5. Did you **often** feel that ...  
You didn't have enough to eat, had to wear dirty clothes, and had no one to protect you?  

**or**

Your parents were too drunk or high to take care of you or take you to the doctor if you needed it?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
6. Were your parents **ever** separated or divorced?  
Yes No If yes enter 1 \_\_\_\_\_
  
7. Was your mother or stepmother:  
**Often** pushed, grabbed, slapped, or had something thrown at her?  

**or**

**Sometimes or often** kicked, bitten, hit with a fist, or hit with something hard?  

**or**

**Ever** repeatedly hit over at least a few minutes or threatened with a gun or knife?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
8. Did you live with anyone who was a problem drinker or alcoholic or who used street drugs?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
9. Was a household member depressed or mentally ill or did a household member attempt suicide?  
 Yes     No If yes enter 1 \_\_\_\_\_
  
10. Did a household member go to prison?  
 Yes     No If yes enter 1 \_\_\_\_\_

**Now add up your "Yes" answers: \_\_\_\_\_ This is your ACE Score**